



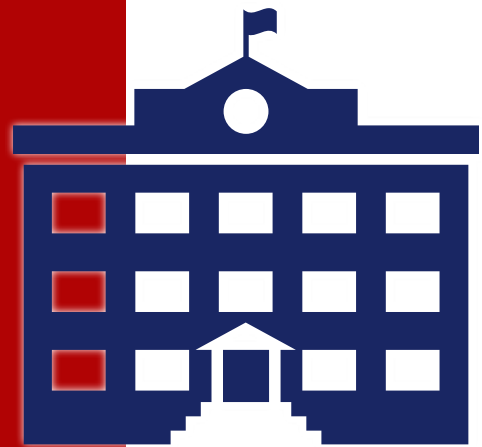
# Bessemer Academy COVID REOPENING PLAN

We are excited to return to school this year as normally as possible. However, we also want to be aware of the unique circumstances surrounding this upcoming school year and be respectful of the new practices and procedures that need to be in place. We have planned through these procedures to maintain a sense of normalcy for the duration of the year; but we want to begin with caution and re-evaluate and adjust as needed. The following loosely outlines our reopening plan.

**We are a family at Bessemer Academy, and we must work together in this. As parents and guardians, you are the first line of defense for your child's health, wellness, and safety, and in protecting our school. Please take your child's temperature regularly and if they exhibit any signs of fever or sickness, please do not send them to school.**

## Around Campus

- Hand sanitizer stations will be at each entrance to the buildings
- Students will be directed to use sanitizer each time they enter a building
- Adapters will be put over water fountains to become water bottle refilling stations
  - Students will need personal water bottles (that are clearly labeled with the students' names)
- Bathrooms will be cleaned every hour
- Exterior doors will be propped open during class change to reduce touching door handles; office door will be propped open.

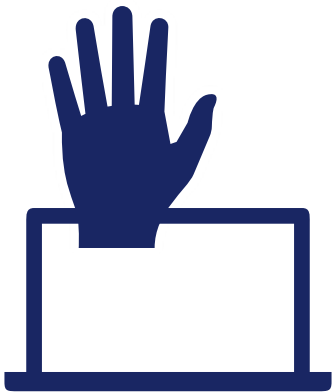
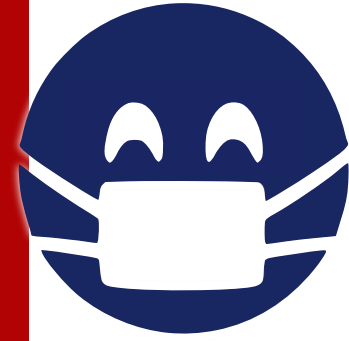


## Student Drop-off and Pick-up

- Preschool drop off will be outside the double-door entry to the Preschool building under the awning, where teachers will receive children
- Elementary drop off will be at the side of the main building at the end of the elementary hall
- Middle school will enter through the center doors of the main building to go to lockers first, then dismiss to 1st period
- High school will go to the gym, which will be sectioned off by grade, until the first bell, then will dismiss to lockers and 1st period
- We will follow the same procedures for pick-up as last year

## Masks and Face Coverings

- While Gov. Ivey's mandate is in place, masks will be required according to those guidelines
- **All students K5 - 12th grades will wear masks any time they are not physically distanced at least 6 feet from another student**
- Teachers and staff will comply with the mandate as well
- Preschool students are not required to wear masks
- Masks fall under school dress code requirements
- We will re-evaluate mask requirements regularly

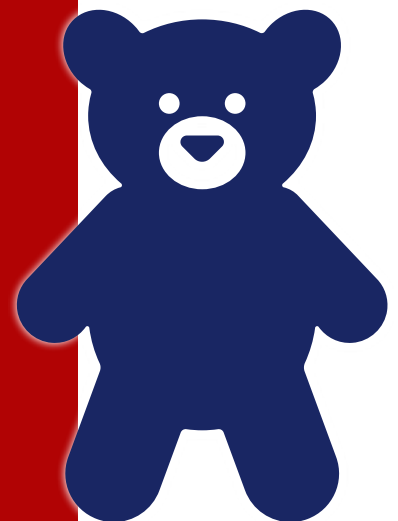


## In the Middle and High School Classrooms

- As students enter the classroom, they will use cloths with a quick-drying alcohol solution to wipe down their desks and chairs
- Students will use hand sanitizer before using any classroom equipment (i.e., chromebooks)
- Students will not share items unless they can be cleaned between uses
- Chromebooks and computers will be cleaned after every use

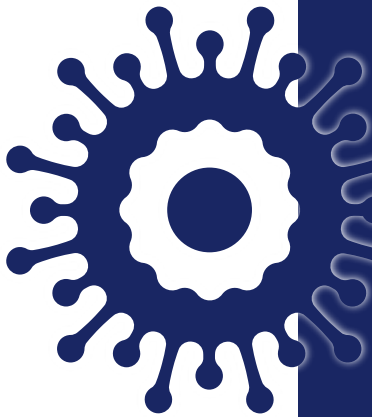
## In the Preschool and Elementary Classrooms

- Student desks will be cleaned before and after lunch, and at the end of the day
- Students will use personal supplies instead of shared classroom supplies
- Any shared supplies will only be used if they can be cleaned between uses
- Soft surfaces (i.e., nap mats, stuffed animals) will only be used by a designated student and labeled appropriately
- Shared soft surfaces will only be used if they can be cleaned between student use
- Clear partitions will be used when students are in small groups (like reading groups)
- Teachers will have face shields when working closely with students
- Students will have lunch delivered to their classrooms



## If Someone Tests Positive

- If a student has a member of their household who tests positive, the student will quarantine at home for 2 weeks and switch to a distance learning model
- If a student at BA tests positive and has been on campus during the contagious period:
  - A SchoolCast message will be sent to the whole school to inform parents and students if the school needs to close for one day of e-learning (during which time the school would undergo additional cleaning), depending on the last day the student was at the school in person
  - Parents of the students in the **grade level of that student** will be notified through SchoolCast if their student could have been exposed
  - While the full time mask mandate is in effect, the administration may enact enhanced safety protocols such as transitioning that grade to distance learning for a period of time recommended by the current CDC/ADP best practices, with a combination of Zoom and independent work
  - Other enhanced protocols may include on-campus modifications to reduce contact between students
  - The teachers for that grade will reduce interactions with in-person students
- A student who tests positive may return after either a 14-day quarantine with no further symptoms, a negative test result, or a release from their doctor
- All teachers and students will set up digital learning platforms (Google Classroom or Class Dojo) at the beginning of the year for seamless transitions
- Quarantine time will not count as an absence unless distance work is not completed



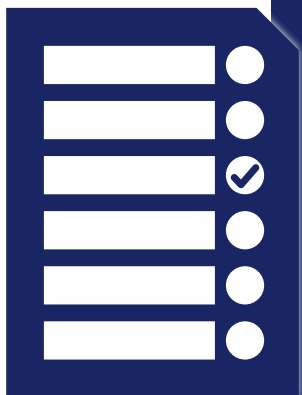
## Distance Learning

- Full time virtual learning will be reserved for extreme circumstances
- This will be intended as a short-term solution
- Student work and performance will be evaluated regularly by the administration



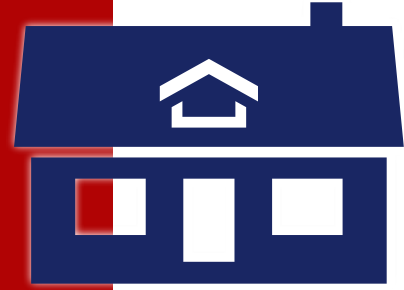
## Additional Comments

- Locker time will be staggered to reduce the number of people in the hallways at one time. Even grades go to lockers after even periods, odd grades after odd periods.
- An additional lunch period has been added to reduce the number of students in the lunchroom at one time, and lunch seating will be adjusted
- An additional minute has been added between classes to allow for hand washing and desk cleaning
- Library books will be set aside for a period of time before returning to circulation
- Computer keyboards and mice in labs will be cleaned between each use
- PE equipment will be set aside between uses until cleaned
- Large group assemblies will be altered as needed (i.e., moved outside or broadcast on TVs in classrooms)
- We are waiting to receive further guidance from the AISA regarding sporting events
- Attendance will not affect second-semester exam exemptions. Any student with a C average at the end of second semester can exempt the exam.



## At Home

- Please check temperatures regularly
  - Do not send a student to school with a fever
  - Students should not return until they have been fever free with no fever-reducing medicine for 24 hours
- Regularly clean items that go to and from school (i.e., backpacks, lunch boxes, nap mats, etc.)
- Know the signs and symptoms for COVID and contact a doctor if anyone in your household starts exhibiting symptoms
- Contact a doctor if you know someone in your household has come into contact with someone who is COVID positive



## Visitors

- All visitors must enter through the front door by the main office only
- Visitors must wear a mask and use hand sanitizer upon entry
- Due to current circumstances, visiting for lunch or class parties is temporarily suspended
- Anyone who is not a student or staff member at BA is considered a visitor, which includes parents, grandparents, siblings, deliveries, etc.

Our goal for this school year is to create as normal an atmosphere as we can, while keeping our students and staff as healthy as we can, and we believe these steps can go a long way in preserving that. These plans will be evaluated regularly and updated as needed. Please keep our students, staff, and leadership in your prayers. We know these times require grace from all sides, and we appreciate your support and encouragement during this time!

